

Bolsover District Council**Safety Committee**27th April 2017**Health and Safety Report****Report of the Health and Safety Manager**

This report is public

Purpose of the Report

- To provide an update on the council's health and safety performance over the last quarter.
- To provide an update on the council's health and safety aims and objectives and the progress made against realising these targets.
- To report on any significant health and safety accidents, incidents, enforcement activity or legislative changes which could adversely affect the council's risk exposure.

1 Report Details**1.1 Actions from Previous Meeting**

There were no actions resulting from the previous meeting held on 6th February 2017.

1.2 Standard Report Items.**1.2.1 Employee Protection Register**

During the reporting period one (1) name has been added to the employee protection register and five (5) removed. As a result of this exercise, the total number of addresses now held on the register is twenty seven (27).

1.2.2 Workplace Inspections

Location	Onus	Last WP Inspect.	Next Inspection Due	Report Produced	Actions Closed Out	Status
CORPORATE						
The Arc (main building and external areas excluding tenanted areas,	Buildings and Contracts Manager	7/11/16	07/05/17	21/11/16	Actions Closed Out	Complete

Contact Centre and Leisure Centre)						
Unit A3 Mill 1, Pleasley Mill	Director of Governance & Monitoring Officer	30/08/16	30/02/16	N/A	Inspection Re-scheduled	Awaiting Inspection
DEPOT						
Riverside Depot, Doe Lea	Joint Assistant Director of Street Scene	13/03/17	13/09/17	31/03/17	Awaiting Action Close Out	In Progress
LEISURE FACILITIES						
The Arc Leisure Centre	Joint Assistant Director of Leisure	7/11/16	07/05/17	15/12/16	Actions Closed Out	Complete
Grease works, Pleasley Vale (PVOAC)	Joint Assistant Director of Leisure	01/03/17	01/09/17	31/03/17	Awaiting Action Close Out	In Progress
Boathouse, Pleasley Vale	Joint Assistant Director of Leisure	01/03/17	01/09/17	31/03/17	Awaiting Action Close Out	In Progress
Unit T, Pleasley Vale		01/03/17	01/09/17	31/03/17	Awaiting Action Close Out	In Progress
Castle Leisure Park Pavilion, Carr Vale, Bolsover		15/03/17	15/09/17	Reports in progress	N/A	In Progress
Clune Street Pavilion, Clowne		15/03/17	15/09/17	Reports in progress	N/A	In Progress
Broadmeadows Sports Pavilion, South Normanton		15/03/17	15/09/17	Reports in progress	N/A	In Progress
CONTACT CENTRES						
Clowne Contact Centre	Joint Assistant Director of	28/11/16	28/05/17	01/12/16	Actions Closed	Complete

	Customer Services and Improvement				Out	
Bolsover Contact Centre		28/11/16	28/05/17	01/12/16	Actions Closed Out	Complete
Shirebrook Contact Centre		28/11/16	28/05/17	01/12/16	Actions Closed Out	Complete
South Normanton Contact Centre / Hub		28/11/16	28/05/17	01/12/16	Actions Closed Out	Complete
SHOP UNITS AND GROUP DWELLINGS						
Alder House, Shirebrook	Head of Housing Services	14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Ashbourne Court, Shirebrook		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Jubilee Court, Pinxton		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Mill Lane, Whitwell	Head of Housing Services	14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Parkfields, Clowne		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Park View, Barlborough	Head of Housing Services	14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Queens Court, Creswell		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Valley View, Hillstown, Bolsover		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
Victoria House, Creswell		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete

Woburn house, Blackwell		14/10/16	14/04/17	3/11/16	Actions Closed Out	Complete
COMMERCIAL AND INDUSTRIAL UNITS (COMMUNAL AREAS)						
Mill 1 - Pleasley Vale Mills	Buildings and Contracts Manager	10/03/17	10/09/17	31/03/17	Actions Close Out	Complete
Mill 2 - Pleasley Vale Mills		10/03/17	10/09/17	31/03/17	Actions Close Out	Complete
Mill 3 - Pleasley Vale Mills		10/03/17	10/09/17	31/03/17	Actions Close Out	Complete
Pleasley Vale Security Lodge		10/03/17	10/09/17	31/03/17	Actions Close Out	Complete
The Tangent, Shirebrook	Buildings and Contracts Manager	19/10/16	19/04/17	10/11/16	Actions Close Out	Complete

1.2.4 Near Miss/ Learning Events

There has been one near miss reported during the reporting period.

This involved an operative working in an inappropriate manner at the Riverside Depot. The individual in question was spoken to about his behaviour and a risk assessment and safe system of work is currently being developed for the activity.

1.2.5 Health and Safety Training

COURSE DETAILS	TRAINING DELIVERED IN 4TH QUARTER
Corporate Health and Safety Induction	14
Manual Handling (Street Scene)	0
Manual Handling (Leisure)	0
Manual Handling (Housing)	0

Manual Handling (General)	0
Asbestos Awareness (Full Course)	99
Asbestos Awareness (Annual Refresher)	0
Asbestos Unlicensed Removal	57
Fire Safety Awareness	0
SHE Accident System Training	0
Risk Perception/ Hazard Spotting	0
Lone Worker Training	0
First Aid At Work (Initial)	0
First Aid At Work (Refresher)	2
Emergency First Aid	3
De-Fibrillator Training	0
Trailer Training (FULL)	0
Trailer Training (Awareness)	0
D1/PCV Minibus Training	0
Sharps Awareness	19

1.26 Supplementary Items

No supplementary items for discussion

2 Conclusions and Reasons for Recommendation

All Items – It is recommended that the committee consider and note the information provided.

3 Consultation and Equality Impact

The report is formally reviewed at the health and safety pre-meeting held prior to the main safety committee when any issues requiring further consultation or that may have an impact on equality related issues will be identified and appropriate measures put in place to address them.

4 Alternative Options and Reasons for Rejection

Not applicable for this report.

5 Implications

5.1 Finance and Risk Implications

It is not envisaged that there is any significant financial implications connected with this report other than the expenditure required to provide the external training identified in the health and safety action plan however this has already been allowed for in the overall health and safety training budget.

5.2 Legal Implications including Data Protection

The report and the actions contained within should not have any legal implications on the authority other than reducing the risk exposure of the Authority as a result of providing additional training for its staff and ensuring statutory requirements are fully complied with.

5.3 Human Resources Implications

It is not envisaged that there will be any human resources implications as a result of this report other than the potential up skilling of staff as a result of them attending relevant training.

6 Recommendations

It is recommended that the committee consider and note the information provided.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable for this report	
Report Author	Contact Number
Health and Safety Manager	242403